

GOVINDPUR (DEGREE) COLLEGE

RECOGNISED BY GOVT OF ODISHA & AFFILIATED TO UTKAL UNIVERSITY

INCLUDED UNDER SECTION-2 (F)
OF THE UGC ACT - 1956

117/9418

Date 27.6.18

From:

The Principal
Govindpur Degree College,
Devi Vihar, Govindpur,
Cuttack-754003.

To:

The Programme Coordinator, NSS,
Utkal University, Vani Vihar,
Bhubaneswar, Odisha.

Sub: Registration and status of PFMS and EAT Module at the college Level
- Reg.

Ref: Your Office Letter No. 1751 (266) / 2018 dt. 31/05/2018.

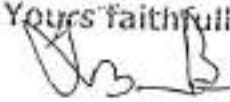
Sir,

Inviting the reference to the subject cited above, I submit the prescribed proforma duly filled in for registration and status of PFMS and EAT Module of this college.

This is for your kind information and necessary action.

With regards,

Yours faithfully,


PRINCIPAL 26/6/18
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754003

Encl: As Above.

Format for Registration under PFMS and EAT Module
New Agency Registration

1.	Agency Name	Principal, Govindpur Degree College, Devi Vihar, Govindpur, Cuttack-754003
2.	Block No.: Building / Village / Name of Premises	Govindpur, Cuttack
3.	Road / Street ¹ / Post Office	Govindpur.
4.	Area / Locality	Govindpur.
5.	City and Police Station	Govindpur,
6.	State	Odisha
7.	District	Cuttack
8.	Pin Code	754003
9.	Contact Person	Pratap Ranjan Mohapatra, PO NSS (Mob:9439012549)
10.	Office Phone	9437273166 (Principal) Govindpur Degree college)
11.	Alternative Phone / Mobile No.	9437273166
12.	E-mail	govindpurcollege@gmail.com

Scheme	Bank Detail (Address of the Bank)	Account No.	Agency Name as per Bank
Regular Grant	SBI, Phulnakhara	31509901757	Programme Officer And Principal (joint)
Special Grant	SBI, Phulnakhara	31509901757	Programme Officer And Principal (joint)

From

The Programme Officer (N.S.S.)
Govindpur Degree College
Govindpur, Cuttack-754003

To:

The Programme Coordinator, N.S.S., Utkal University, Vanivihar, Bhubaneswar-751005

Sub: - Submission of Reports for the year 2018-19 & Puja Special Camp Proposal 2019.

Esteemed Sir,

Please find enclosed herewith the all the reports for the year 2018-19 & ^{winter} a special camp proposal in the adopted village GOVINDPUR.

This is for your kind consideration and necessary action at your end.

With regards,

Yours sincerely,

1 - Pradyumn Kumar Mishra
2 - Sridhar Patra
3 - Pradyumn Kumar Mishra
Programme Officer (N.S.S.)
Govindpur Degree College
Govindpur College, Cuttack

Encl: -

- i) Annual Report for the year-2018-19
- ii) Accounts statement for the year-2018-19
- iii) Utilization certificate for the year-2018-19
- iv) Works Statement for the year 2018-19
- v) OPA Claim for the year-2018-19
- vi) NSS Puja Special Camp Proposal.
- vii) Volunteers Enrolment List for the Year 2019-20.

NATIONAL SERVICE SCHEME
FORM FOR PRINCIPAL FOR HOLDING NSS SPECIAL CAMP

(TO BE FILLED IN CAPITAL LETTERS ONLY)

- | | |
|--|---|
| 1. Name of the College | GOVINDPUR COLLEGE |
| a. Address | DEVI VIHAR, GOVINDPUR, CUTTACK, |
| b. Telephone no | 0671-2854413, |
| c. Fax | 0671-2854500 |
| 2. Unit (Male/Female) | MALE-I & II
FEMALE-I |
| 3. Name of the Principal | GAGAN BIHARI BEURA |
| Telephone no | 9437273166 |
| 4. Name of the programme officer | PRATAP RANJAN MOHAPATRA, |
| Designation | LECT. IN. POL.SCIENCE-Ph-9439012549 |
| Telephone no | SRIDHARA JENA-Ph-9437222318
LECT IN HISTORY
ANASUYA SWAIN-Ph-9777920265
LECT IN ECONOMICS |
| 5. Name of the adopted village | GOVINDPUR, WARD NO-3 |
| 6. Place of stay | GOVINDPUR M.E.SCHOOL |
| 7. Distance of the camp site from Institution (Within 8Kms. To enable the volunteers for follow up action) | 0.5 KM |
| 8. Duration of the camp | |
| 9. Full camp or day camp ?
(Full camp-Rs11250/Day camp-Rs-4500) | FULL CAMP |
| 10. Number of participants | a) VOLUNTEERS -66
b) NON STUDENT VOLUNTEERS -6
c) TEACHERS -3
d) TOTAL -75 |
| 10. The agencies contacted to organize:
Programmes in the camp | a) BDO
b) KHADI BOARD
c) GOVINDPUR P.S.
d) RWSS |
| 12. Major projects to be undertaken:
(on community need basis) | a) PLANTATION
b) AWARENESS ON RURAL DEVELOPMENT SCHEMES
c) SAMPARK |
| 13. Special topics/issues to be discussed | a) DISASTER PREPAREDNESS
b) MOTHER AND CHILD HEALTH
c) VOLUNTEERISM
d) COMMUNAL HARMONY
e) HIV (AIDS) AWARENESS |

15. Name of the block development officer: K. ANIRUK KUMAR
Full address with telephone no: 7139234060

16. Name of the Head/any dignified person of: KALANDI CHARAN PAIKRAY
Adopted village with full postal address: AT-GOVINDPUR,
& Telephone no: PO-GOVINDPUR,
DIST- CUTTACK
PHONE NO - 9861048303

16. Name of volunteer leader: DEEPAK SAMAL
(With contact no if any): 6370427327

17. Name of four important persons of:
a) DWIJABARA SATHUA
b) PUSPALATA DAS-ZP-ZONE-8
c) LALATENDU PRASAD DAS-Sarapanch
d) CHITTARANJAN SENAPATI

18. Daily routine of the camp: SEPARATE COPY HAS BEEN ATTACHED

19. A) Route from the CHISE (O) to the camp site: SEPARATE COPY ATTACHED
in detail with the names of the Road,
Important chhuka from which the diversion
has to be made. kilometers in total to be traveled

B) Condition of the road is all

Weather/morrum /kaccha road : all weather road

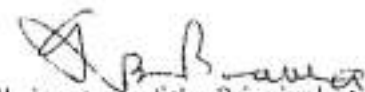
20. Name of the State bank of India Branch, - SBI, PHULNAKHARA, NIALI ROAD
AC No -31509901757
Code No:-SBIN-0010907

1 - Pradyuman Kumar

2 - Bidhan Behera

3 - Ananta Kumar

Full Signature of the Programme Officer
(With seal)


Full signature of the Principal
(With seal) 25/11/19

Govindpur College, Ctc

N:B: Copy of the proposal to be forwarded to the S.L.O- Cum-Dy. Secy to Govt., Deptt. of
Higher Education, Govt. of Orissa, Orissa Secretariat, Bhubaneswar 1/ Assitant Programme
Advisor, NSS regional Center, Govt of India, Plot no 754/1, Jayadev Bihar, Bhubaneswar
751013 for information.

FORM OF UTILISATION CERTIFICATE OF THE YEAR: 2018-19

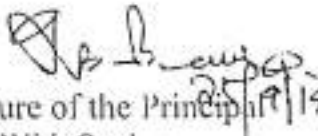
Name of the College-Govindpur College
Address A/Po-Govindpur
Dist-Cuttack, Pin-754003
Phone-0671-2854500, 2854513

I herewith certify that the grant placed at my disposal/ at the disposal of Utkal University in the year and the amount available for expenditure during the said year were as follows:

I.	(a) Unspent balance at the end of the year.	1240.10
	(b) Grant received during the year of:	66750
	Total	67990.10
II.	Expenditure during the year:	
	a) Out of unspent balance as in I(a) above	
	b) Out of grant referred to in I(b) above	66750/-
	Total	66750/-
III.	Unspent balance at the end of the year.(I-II)	1291.10(Interest Rs 51/-)

10. I further certify that the expenditure Rs 67750/-shown as expenditure in the year 2018-19 expended solely on N.S.S programmes under my charge within the jurisdiction of Utkal University and for no other purpose and that the sum of Rs1291.10(Rupees One Thousand Two Hundred Ninty One & Ten Paise only) shown as balance at the end of the year 2018-19 is available for expenditure and no part of its has been diverted to other purpose.
11. I further certify that a list of works on which the expenditure of Rs66750p/- has been incurred and the amount spent on each has been prepared and is maintained in my office.

1. Pradyumna Ranjan Mishra
2. Sankar Jena
3. Ananta Kumar
Signature of the Programme Officer
With Seal


Signature of the Principal
With Seal
Govindpur College, Utk

WORK STATEMENT FOR THE YEAR 2018-19

1. Name of the College-GOVINDPUR COLLEGE

2. Name of the P.O.-PratapRanjan Mohapatra, Sridharlen& Anusuya Swain

i) Date of joining-

ii) Date of training-

iii) Contact telephone Number -9439012549

Date of submission of Enrolment list-12.07.2018

Date of Proceeding of Advisory Committee-21.08.2018

Date of Quarterly report/Quarter ending -

Sept-

Dec-

PROGRAMME DETAIL (NORMAL CAMP)

Date of Programme	No of Volunteers	Venue	Hours	Types of activities	Amount Spent	Cash Book Page No	Loan if any from college Cash Book
22.7.18	150	College Premises	4	Orientation	1800	03	
12.8.18	150	College Premises	4	Campus cleaning	3600	04	
15.8.18	150	College Premises	4	Plantation	1800	04	
24.9.18	150	College Premises	8	Observation of NSS Day	1800	05	
30.9.18	150	College Premises	4	Follow of action for Plantation	3600	05	
06.10.18	150	College Premises	8	Preservation of Water	1800	06	
25.11.18	150	College Premises	8	Swachata Bharat Aviyana	3600	07	
27.01.19	150	College Premises	8	HIV Awareness	3600	08	
11.02.19	150	College Premises	4	Socio economic survey	3600	11	

PROGRAMME DETAIL (SPECIAL CAMP)

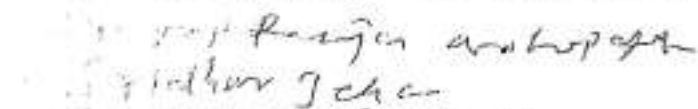
Sl.No& Programmes	No of Volunteers	Period	Venue	Type of activities	Date of submission of Report
01 Durgapuz Camp	75	28.10.18 to 02.11.19	Govindpur U.G.M.E. School	Improvement of School campus, Capacity building, workshop on water conservation, Cleanness of village road & sanitation project, Swachata Bharat Aviyana	05.11.18

Signature of the Programme Officer

Signature of the Principal

**STATEMENTS OF ACCOUNTS FOR THE YEAR-2018-19 AS PER
Name of the College –GOVINDPUR COLLEGE,DEVI VIHAR,GOVINDPUR,DI**

Particulars	Normal grants	Pocket allowances	Special Camp Grants	Total	Cash in
1. Opening balance				1240.10	NIL
2. Grants received during the financial year as per cash Book(Give ChequeNo.and Date)	25800/- NEFT Dtd.20.03.19	7200/- NEFT Dtd.20.03.19	33750/- Transfer by RTGS Dtd.26.11.18	66750.00	
3. Received from other Source,if any during the year(Write the source)				NIL	
4. Bank Interest				51/-	
5. Total Grant available				68041.10	
6. Expenditure during the year as per Cash Book only				66750.00	
7. Closing Balance				1291.10/-	NIL


 Signature of the Programme Officer

ANNUAL REPORT FOR THE SESSION-2018-19

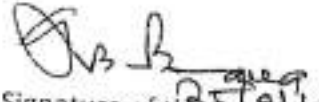
1. Name of the College-GOVINDPUR COLLEGE, AT/PO- GOVINDPUR DIST-CUTTACK,
PIN-754003.
2. Name of the Principal-DR.GAGAN BIHARI BEURIA
3. Name of the Programme Officers-PRAJAPATI RANJAN MOHAPATRA
SRIDHAR JENA
ANASUYA SWAIN
4. Whether P.O.is trained or not-TRAINED
5. No of Volunteers Enrolled-150
6. No. of volunteers participated and completed for 240 hours of social service(enclosed list)-150
7. No of Orientation classes to volunteers organized.-02
8. Detail of regular activities. (Day wise regular activities are attached in a separate sheet).
9. Date of submission of Regular activity report-
10. Date of submission of Special Camp Report-12.11.2018
11. Date of submission of NSS advisory committee report-
12. Any participation of Programme Officer and Volunteers in State/National level Programme(mention detail)
13. Unspent balance of last year : Regular-1240.10,Special Camp-Nil
14. Grant Received (a)Regular-Rs 25800/-
(b)Special -Rs 33750/-
(c) Any other income source -Interest-51/-
15. Total grant received(13+14)-Rs 60841.10/-
16. Expenditure incurred on Regular activities Rs 25800.00
Special camp- Rs 33750/-
17. Unspent balance as on 31st March 2018 Rs 1291.10
18. Utilization certificate (U.C as at Annexure IV to be attached)
19. OPA claimed or not-Claimed

1 - Prajapati Ranjan Mohapatra

2 - Sridhar Jena

3 - Anasuya Swain

Signature of the Programme Officer
PWith Seal


Signature of the Principal
With Seal
Principal
Govindpur College, Ctc

BILL FOR DRAWAL OF OUT OF MARKET ALLOWANCE OF PROGRAMME OFFICER, NSS FOR THE YEAR 2018-19

Name of the College
Address

Govindpur College
Govindpur, Cuttack-754003


(BILL TO BE SUBMITTED IN DUPLICATE FOR EACH UNIT)

Sl. No.	Name of the Programme officer (s)	Period for which Amount is claimed (as per date of Joining of Programme Officers)
	L.SRIDHAR JENA	1.04.18 to 31.03.19

Total amount claimed Rs .2400/-
(Rupees Two thousand four hundred only)

1. Certified that the Programme Officer (s) for whom pocket allowance Have been claimed for the period mentioned above have not availed Study leave or they have not been absent from Institution except a Casual leave/duty leave.
2. Certified that they have regularly organized N.S.S. programmes and the Quarterly reports/Half yearly reports/Annual report/and other reports have been submitted to the University regularly and no/nil

- 1 - *Pradyumn Prasad Mishra*
- 2 - *Sridhar Jena*
- 3 - *Ananta Prasad Mishra*
Programme Officer


PRINCIPAL
Govindpur College
Principal
Govindpur College, Ctc

1.

BILL FOR DRAWAL OF GRT OF POCKET ALLOWANCE OF
PROGRAMME OFFICER, NSS FOR THE YEAR 2018-19


Name of the College Govindpur College
Address: Govindpur, Cuttack-754003

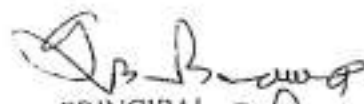
(BILL TO BE SUBMITTED IN DUPLICATE FOR EACH UNIT)

Sl. No.	Name of the Programme officer (s)	Period for which Amount is claimed (as per date of Joining of Programme Officers)
	1. PRATAP RANJAN MOHAPATRA	1.04.18 to 31.03.19

Total amount claimed Rs ,2400/-
(Rupees Two thousand four hundred only)

1. Certified that the Programme Officer (s) for whom pocket allowance have been claimed for the period mentioned above have not availed Study leave or they have not been absent from Institution except a Casual leave/duty leave.
2. Certified that they have regularly organized N.S.S. programmes and the Quarterly reports/Half yearly reports/Annual report/and other reports have been submitted to the University regularly and no/nil


Programme Officer


PRINCIPAL
Govindpur College
Principal
Govindpur College, etc

L. No. _____

Date: _____

From

The Programme Officer (N.S.S.)
Govindpur Degree College
Govindpur, Cuttack-754003

To:

The Programme Coordinator, N.S.S., Utkal University, Vanivihar, Bhubaneswar-13

Sub: - Submission of Reports for the year 2019-20 & Puja Special Camp Proposal 2020.

Esteemed Sir,

Please find enclosed herewith the all the reports for the year 2019-20 & Puja special camp proposal in the adopted village GOVINDPUR.

This is for your kind consideration and necessary action at your end.

With regards,

Yours sincerely,

1. Pratap Ranjan Mahapatra
2. Sridhar Jena
3. Anasuya Swain
Programme Officer (NSS)
Govindpur Degree College

Incl: -

- i) Annual Report for the year-2019-20
- ii) Accounts statement for the year-2019-20
- iii) Utilization certificate for the year-2019-20
- iv) Works Statement for the year 2019-20
- v) OPA Claim for the year-2019-20
- vi) NSS Puja Special Camp Proposal 2020.

*Ensuring the higher education
in a unity.*

NATIONAL SERVICE SCHEME
FORM OF PROPOSAL FOR HOLDING NSS SPECIAL CAMP-2020

Dtd-

(TO BE FILLED IN CAPITAL LETTERS ONLY)

- | | |
|--|---|
| 1. Name of the College | GOVINDPUR COLLEGE |
| a. Address | DEVI VIHAR, GOVINDPUR, CUTTACK. |
| b. Telephone no | 0671-2854413, |
| c. Fax | 0671-2854500 |
| 2. Unit (Male/Female) | MALE-I & II
FEMALE-I |
| 3. Name of the Principal | GAGAN BIHARI BEURA |
| Telephone no | 9437273166 |
| 4. Name of the programme officer | PRATAP RANJAN MOHAPATRA, |
| Designation | LECT. IN POL.SCIENCE-Ph-9439012549 |
| Telephone no | SRIDHARA JENA-Ph-9437222318
LECT IN HISTORY
ANASUYA SWAIN-Ph-9777920265
LECT IN ECONOMICS |
| 5. Name of the adopted village | GOVINDPUR, WARD NO-3 |
| 6. Place of stay | GOVINDPUR M.E.SCHOOL |
| 7. Distance of the camp site from Institution (Within 8Kms. To enable the volunteers for follow up action) | 0.5 KM |
| 8. Duration of the camp | |
| 9. Full camp or day camp ?
(Full camp-Rs11250/, Day camp-Rs-4500) | FULL CAMP |
| 10. Number of participants. | a) VOLUNTERS -66
b) NON STUDENT VOLUNTEERS -6
c) TEACHERS -3
d) TOTAL -75 |
| 10. The agencies contacted to organize:
Programmes in the camp | a) BDO
b) KHADI BOARD
c) GOVINDPUR PHIC
d) RWSS |
| 12. Major projects to be undertaken:
(on community need basis) | a) PLANTATION
b) AWARENESS ON RURAL DEVELOPMENT SCHEMES
c) SAMPARK |
| 13. Special topics/issues to be discussed | a) DISASTER PREPAREDNESS
b) AWARENESS ON COVID-19
c) VOLUNTEERISM
d) IMMUNITY DEVELOPMENT
e) YOGA FOR YOUTH |

14. Name of the Block Development Officer K. ASHOK KUMAR
Full address with Telephone no 9439234666

15. Name of the Head/any dignified person of,
Adopted village with full postal address
& Telephone no

KALANDI CHARAN PAIKRAY
AT-GOVINDPUR,
PO-GOVINDPUR
DIST- CUTTACK
PHONE NO - 9861048303

16. Name of volunteer leader
(With contact no if any)

DEEPAK KUMAR SAMAL
6370427327

17. Name of four important persons of

a) DWIJABARA SATHUA
b) PUSPALATA DAS-ZP-ZONE-8
c) LALATENDU PRASAD DAS-Sarapanch
d) CHITTARANJAN SENAPATI

18. Daily routine of the camp -

SEPARATE COPY HAS BEEN ATTACHED

19. A) Route form the CHSE (O) to the camp site: SEPARATE COPY ATTACHED
in detail with the names of the Road,
Important chhaka from which the diversion
has to be made, kilometers in total to be traveled

B) Condition of the road is all

Weather/morrum /kaccha road : all weather road

20. Name of the State bank of India Branch, - SBI, PHULNAKHARA, NIALI ROAD
AC No -31509901757
Code No:-SBIN-0010907

1. Pratal Ranjan Mahapatra

2. Sridhar Jena

3. Ananduya Swain

Full Signature of the Programme Officer
(With seal)

Dev KC Das
PRINCIPAL
GOVINDPUR, CUTTACK
Full signature of the Principal
(With seal)
GOVINDPUR, CUTTACK 754003

N:B: Copy of the proposal to be forwarded to the S.L.O- Cum-Dy. Secy to Govt., Deptt. of
Higher Education, Govt. of Orissa, Orissa Secretariat, Bhubaneswar 1/ Assitant Programme
Advisor, NSS regional Center, Govt of india, Plot no 754/1, Jayadev Bihar, Bhubaneswar
751013 for information.

FORM OF UTILISATION CERTIFICATE OF THE YEAR: 2019-20

Name of the College-Govindpur College

Address At/Po-Govindpur
Dist-Cuttack, Pin-754003
Phone-0671-2854500, 2854513

I herewith certify that the grant placed at my disposal/ at the disposal of Utkal University in the year and the amount available for expenditure during the said year were as follows:

I.	(a) Unspent balance at the end of the year.	1291.10
	(b) Grant received during the year of:	66750
	Total	68041.10
II	Expenditure during the year:	
	a) Out of unspent balance as in I(a) above	
	b) Out of grant referred to in I(b) above	66805/-
	Total	66805/-
III.	Unspent balance at the end of the year.(I-II)	1236.10(Interest Rs 63/-)

- I further certify that the expenditure Rs 66805/-shown as expenditure in the year 2019-20 expended solely on N.S.S programmes under my charge within the jurisdiction of Utkal University and for no other purpose and that the sum of Rs1236.10(Rupees One Thousand Two Hundred Thirty Six & Ten Paise only) shown as balance at the end of the year 2019-20 is available for expenditure and no part of its has been diverted to other purpose.
- I further certify that a list of works on which the expenditure of Rs 66805/- has been incurred and the amount spent on each has been prepared and is maintained in my office.

1. Soumitra Ranjan Mohapatra
2. Sridhar Jena
3. Anandaya Swain

Signature of the Programme Officer
With Seal

for
Ke Das
Principal
Signature of the Principal
With Seal

WORK STATEMENT FOR THE YEAR 2019-20

1. Name of the College-GOVINDPUR COLLEGE
 Date of submission of Enrolment list-22.07.2019
2. Name of the P.O.-Pratap Ranjan Mohapatra, Sridhar Jena & Anasuya Swain
 Date of Proceeding of Advisory Committee- 10.08.2019
- i) Date of joining-
 ii) Date of training-
 iii) Contact telephone Number -9439012549
- Date of Quarterly report/Quarter ending -
 Sept-
 Dec-

PROGRAMME DETAIL (NORMAL CAMP)									
Date of Programme	No of Volunteers	Venue	Hours	Types of activities	Amount Spent	Cash Book Page No	Loan if any from college Cash Book		
13.7.19	150	College Premises	4	Orientation	1800	57			
20.7.19	150	College Premises	4	Campus cleaning	1800	58			
15.8.19	150	College Premises	4	Plantation	3600	58			
23.8.19	150	College Premises	8	Observation of NSS Day	3600	59			
08.9.19	150	College Premises	4	Follow of action for Plantation	1800	59			
22.09.19	150	College Premises	8	Soil conservation	3600	60			
20.10.19	150	College Premises	8	Swachata Bharat Aviyana	3600	61			
08.12.19	150	College Premises	8	Yoga for fitness	3600	62			
11.02.20	150	College Premises	4	Socio economic survey	1800	63			

PROGRAMME DETAIL (SPECIAL CAMP)									
Sl.No&Programmes	No of Volunteers	Period	Venue	Type of activities	Date of submission of Report				
01 Winter Carr p	75	21.01.20 to 28.01.20	Govindpur U.G.M.E. School	Improvement of school campus, livelihood development programmes, works top on micro & cottage industries, Cleanness of village road & road safety awareness.	03.01.20				

1. Pratap Ranjan Mohapatra
 2. Sridhar Jena
 Anasuya Swain
 Signature of the Programme Officer

for
 Signature of the Principal

STATEMENTS OF ACCOUNTS FOR THE YEAR-2019-20 AS PER CASH BOOK.
Name of the College –GOVINDPUR COLLEGE,DEVI VIHAR,GOVINDPUR,DIST-CUTTACK,PIN-754003

Particulars	Normal grants	Pocket allowances	Special Camp Grants	Total	Cash in hands	Cash in Pass Book	Total
1. Opening balance				1291.10	NIL	1291.10	1291.10
2. Grants received during the financial year as per cash Book(Give ChequeNo.and Date)	25800/- NEFT-Dtd 04.04.19 Rs 25800/-	Rs 7200/-	33750/- Transfer by NEFT Dtd.22.01.20	66750/-			66750/-
3. Received from other source,if any during the year(Write the source)				NIL			
4. Bank Interest							
5. Total Grant available				63/-			63/-
6. Expenditure during the year as per Cash Book only				66868/-			66868/-
7. Closing Balance				1236.10	NIL	1236.10	1236.10

- 1 Prateep Ranjan Mishra
 2. Srichan Jain
 - 3 Anasuya Mishra
- Signature of the Programme Officer

Pr
ve
Das
 Signature of the Principal

ANNUAL REPORT FOR THE SESSION-2019-20

1. Name of the College-GOVINDPUR COLLEGE, AT/PO- GOVINDPUR DIST-CUTTACK, PIN-754003.
2. Name of the Principal-DR.GAGAN BIHARI BEURA
3. Name of the Programme Officers- PRATAP RANJAN MOHAPATRA
SRIDHAR JENA
ANASUYA SWAIN
4. Whether P.O.is trained or not-TRAINED
5. No of Volunteers Enrolled 150
6. No. of volunteers participated and completed for 240 hours of social service(enclosed list)-150
7. No of Orientation classes to volunteers organized.-02
8. Detail of regular activities. (Day wise regular activities are attached in a separate sheet).
9. Date of submission of Regular activity report-
10. Date of submission of Special Camp Report-03.01.2020
11. Date of submission of NSS advisory committee report-
12. Any participation of Programme Officer and Volunteers in State/National level
13. Unspent balance of last year : Regular-1291.10,Special Camp-Nil
14. Grant Received (a)Regular-Rs25800/-
(b)Special -Rs33750/-
(c) Any other income source -intrest-63/-
15. Total grant received(13+14)-Rs68104.10/-
16. Expenditure incurred on Regular activities Rs25800.00
Special camp- Rs33750/-
17. Unspent balance as on 31st March 2020 Rs1236.10
18. Utilization certificate (U.C as at Annexure IV to be attached)
19. OPA claimed or not-Claimed

1. Pratap Ranjan Mohapatra
2. Sridhar Jena
3. Anasuya Swain

Signature of the Programme Officer
With Seal

Sr
K. B. Beura,
PRINCIPAL
Signature of the Principal
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754003
With Seal

BILL FOR DRAWAL OF OUT OF POCKET ALLOWANCE OF
PROGRAMME OFFICER, NSS FOR THE YEAR 2019-20

Name of the College Govindpur College
Address: Devivihar, Govindpur, Cuttack-754003

(BILL TO BE SUBMITTED IN DUPLICATE FOR EACH UNIT)

Sl. No.	Name of the Programme officer (s)	Period for which Amount is claimed (as per date of Joining of Programme Officers)
1.	SRIDHAR JENA	1.04.19 to 31.03.20

Total amount claimed Rs .2400/-
(Rupces Two thousand four hundred only)

1. Certified that the Programme Officer (s) for whom pocket allowance Have been claimed for the period mentioned above have not availed Study leave or they have not been absent from Institution except a Casual leave/duty leave.
2. Certified that they have regularly organized N.S.S. programmes and the Quarterly reports/Half yearly reports/Annual report/and other reports have been submitted to the University regularly and no/nii

Sridhar Jena
Programme Officer

For Ke An
- PRINCIPAL
GOVINDPUR COLLEGE
Govindpur College
CUTTACK-754003

BILL FOR DRAWAL OF OUT OF POCKET ALLOWANCE OF
PROGRAMME OFFICER, NSS FOR THE YEAR 2019-20

Name of the College Govindpur College
Address: Devivihar, Govindpur, Cuttack-754003

(BILL TO BE SUBMITTED IN DUPLICATE FOR EACH UNIT)

Sl. No.	Name of the Programme officer (s)	Period for which Amount is claimed (as per date of joining of Programme Officers)
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1.	PRATAP RANJAN MOHAPATRA	1.04.19 to 31.03.20
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Total amount claimed Rs .2400/-
(Rupees Two thousand four hundred only)

1. Certified that the Programme Officer (s) for whom pocket allowance Have been claimed for the period mentioned above have not availed Study leave or they have not been absent from Institution except a Casual leave/duty leave.
2. Certified that they have regularly organized N.S.S. programmes and the Quarterly reports/Half yearly reports/Annual report/and other reports have been submitted to the University regularly and no/nif

Pratap Ranjan Mohapatra

Programme Officer

For the Day.
PRINCIPAL
GOVINDPUR COLLEGE
PRINCIPAL
GOVINDPUR COLLEGE

From
The Programme Officer (N.S.S.)
Govindpur Degree College
Govindpur, Cuttack-754003

To:
The Programme Coordinator,
N.S.S.Utkal University
Vanivihar, Bhubaneswar.

Sub: - Submission of Reports for the year 2021-22 & Puja Special Camp Proposal 2022.

Esteemed Sir,

Please find enclosed herewith all the Reports for the year 2021-22 & Puja Special camp Proposal in the adopted village Govindpur
This is for your kind consideration and necessary action at your end.

With regards,

Yours sincerely,

Pratap Ranjan Mishra
Pratap Ranjan Mishra
PONSS -
Govindpur Degree College, Cuttack
Govindpur Degree College

Encl: -

- i) Annual report for the year 2021-22
- ii) Accounts statement for the year 2021-22
- iii) Utilization certificate for the year 2021-22
- iv) Works Statement for the year 2021-22
- v) OPA Claim for the year 2021-22
- vi) NSS Puja Special camp Proposal 2022

Ph: 0671-2854113 (OFF)
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From

The Principal
Govindpur Degree College
Devi vihar, Govindpur, Cuttack-754003

L. No. 248/GC/21

Date 03.11.21

To

The Programme Coordinator, NSS
Utkal University, VaniVihar, Bhubaneswar.

Sub: Compliance to your observation report on your visit to our NSS Special camp on 20.10.21.

Ref: Yours Office Letter No NSS/II-105 4346 dtd 26.10.2021.

Esteemed Sir,

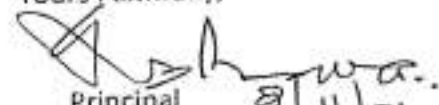
In inviting a reference under the subject cited above, I am to state the following facts with regard to my compliances.

1. That, on your visit on the day of 20.10.2021 at 10 A.M, what you have observed Sir are true and correct to the best of my knowledge and facts.
2. But, throughout all the seven days of Special NSS Camps (16.10.21 to 22.10.21) I have seen all the three P.Os were very active and also present all through the time. But it is quite unfortunate to find them absent at the time of your Inspection.
3. Similarly, I have seen all the 50 boys volunteers were staying at the camp and rest 25 girls volunteers were also present and leaving the camp at 9 P.M at night from the security point of view as they are asked to join in the next morning at 7 A.M
4. Definitely, I agree with you that the regularities and responsibilities were not maintained to some extent at all the times in this camp. But at most of the times, all the volunteers including the P.O's have performed their duties and responsibilities diligently.

Under these circumstances Sir, I request you to forgive the irregularities and irresponsibilities committed by the P.O.'s and the absentee students at the time of your visit and I assure you these mistakes will not be repeated in future and all will be abided by the rules and regulations of the conduct of NSS Camps in our College. If at all such things will occur and repeated in future I will definitely request your high office to cancel the camp and ask us for refund of the camp fees. Hope your magnanimity will definitely consider favorably this time and not to withdraw camp funds and give us one more chance to correct ourselves.

With warm regards,

Yours Faithfully,



Principal
Govindpur Degree College
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754003
Education since sixty.

ANNUAL REPORT FOR THE SESSION 2021-22

(To be submitted by 15th April)

1. Name of the College: GOVINDPUR(DEGREE) COLLEGE
Address: DEVIVIHAR,GOVINDPUR, CUTTACK
2. Name of the Principal: Dr. GAGAN BIHARI BEURA
Category of unit (Male/Female/Mix) MALE & FEMALE
3. Name of the Programme Office: 1. PRATAP RANJAN MOHAPATRA
2. BIKRAM KUMAR MUDULI
3. ANASUYA SWAIN
4. Whether P.O is trained or not: TRAINED
5. No. of Volunteers enrolled: 150
6. No. of Volunteers participated and completed for 240 hours of Social Service(List enclosed)
7. No. of Orientation classes to Volunteers organized 04
8. Details of Regular activities
(Day-wise Regular activities to be attached in a separate sheet)
9. Date of submission of special camp report: 25.10.22
10. Date of submission of Regular activity report:
11. Date of submission of NSS advisory committee meeting report:
12. Any participation of Programme Officer and Volunteers in State/National level programme(mention details)
13. Unspent balance of last year: Regular Rs. 1292.60 Special Camp Rs. Nil
14. Grants received: (a) Regular:-Rs. 25800/-
(b) Special:-Rs. 33750/-
(c) Any other income source:- Intrest Rs.46/-
15. Total grant received (13+14) Rs.60888/-
16. Expenditure incurred: on Regular Activities Rs. 26322/-
Special Camp Rs.33750/-
17. Unspent balance as on 31st March 2022 Rs.770.60 Regular Activity Rs 770.60
Special Camp Nil
18. Utilisation Certificate
(U.C. as at Annexure _____ to be attached)
19. OPA claimed or not: Claimed

Pratap Ranjan Mohapatra
Bikram Kumar Muduli
Anasuya Swain
PROGRAMME OFFICER
- PONS
Govindpur College, C.T.

Gagan Bihari Beura
PRINCIPAL
16/11/22
PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754013

UTKAL UNIVERSITY
NATIONAL SERVICE SCHEME BUREAU

No. NSS/II-105/

From

4346

/2021, Dated: 26.10.2021

The Programme Coordinator, NSS,
Utkal University, Vani Vihar,
Bhubaneswar.

To

The Principal,
Govinda Pur Degree College,
Sailo, Cuttack.

Sub: Observation report of NSS Special Camp during Puja Vacation, 2021.

Sir Madam,

I am to inform you that during my visit on 20.10.2021 at 10.00 A.M. to the NSS Special Puja Camp organised by the NSS units of your college from 16.10.2021 to 22.10.2021, it is observed that neither the ^{male} NSS Programme Officers nor the female NSS Volunteers were present in the camp site. A faculty member of your college was present with 22 male NSS Volunteers. This type of irregularity and irresponsibility is not expected from the Programme Officers leading NSS units of the college. It is seemed that the Special camp were not organized as per the guideline.

So, you are therefore requested to please comply why the camp will not be treated cancelled and the amount of Rs.33,750/- (Rupees Thirty three thousand seven hundred fifty) only will be refunded in shape of Bank Draft drawn in favour of the Programme Coordinator, NSS, Utkal University to settle the account at an earliest.

An early action in this regard is solicited.

Yours faithfully,



PROGRAMME COORDINATOR, NSS

Memo No. NSS/II-105/

4347 (2)

/2021, Dated: 26.10.2021

Copy forwarded to the P.S. to Vice-Chancellor, Utkal University, P.A. to Registrar, Utkal University for information and necessary action.


PROGRAMME COORDINATOR, NSS

**Utkal University,
Vanivihar, Bhubaneswar**

NSS SPECIAL CAMP REPORT :

1. Name of the Institution
2. Name of the Programme officer
In charge of the camp

Govindpur Degree College
1. Pratap Ranjan Mohapatra
2. Srdhar Jena
3. Anusuya Swain

3. Name of the Teacher who
Helped in camp organisation

1. Kailash Chandra Das
2. Dr.Sasikanta Sarangi
3. Bikram Kumar Muduli

4. No of Camps
5. Period of the camp
6. Place of the Camp

03
16.10.2021 to 22.10.2021
Govindpur Primary School
Govindpur, Cuttack

No of Campers

No of Campers	Male	Female	Total
Students	48	23	71
Non-Students	03	01	04
Teachers	02	01	03
Total Campers	53	25	78

7. Work Report

Sl.No	Nature of work done	No of students participated	Manpower Devoted	Assets created	Remarks
1	Cleaning of camp Premises	70	70 Mandays		
2	Soil Filling	70	70 Mandays	Construction and repair of College connecting Road	
3	Cleaning of Lalateswar Mahadev Temple, Gopinath & Jiradei Temple Campus	70	70 Mandays		
4	Cleaning of Village Ponds & Roads in Ward No 2 & 3	70	70 Mandays		
5	COVID-19 & HIV Awareness Programme	70	70 Mandays		
6	Organization of Street Play on Dengue & Malaria	70	70 Mandays		
7	Plantation and its fencing, watering of plants	70	70 Mandays	Preparation of Plant garden	

8. Date of sending the 2nd day report
9. The Govt. & Non govt. agencies involved

17.10.2021(Whatsapp Messege)

In organization of the camp

- a) P.H.C., Govindpur
- b) Kantapada Block office
- c) Forest Department, Phul nakhara
- d) Gyatri SHG

10. Have you taken any action photographs during Camp : Yes

11. Have the campers produced any literature on the programme experience in the camp etc : No

12. The Topics discussed in the Camp

- a) HIV/AIDS
- b) COVID-19 & ITS PRECAUTION
- c) DISASTER PREPAREDNESS
- d) YOGA
- e) FIRST AID

13. The number of villages the volunteers covered During the camp and nature of work done 1. Govindpur (Ward No 2 & 3)

14. The officers who visited the camp

- a) Principal Govindpur(Degree) College
- b) Program Coordinator NSS Bureau Utkal University
- c) Principal Govindpur H.S. School
- d) Sarpanch Govindpur G.P
- e) IIC Govindpur P.S.

15. Financial statement Receipt & Expenditure

Unspent Balance of Previous Year- Nil

Funds Received during the Camp-Rs-33,750/-

Heads of Expenditure	Amount
Transport	1000
Food	30550
Photography	200
Miscellaneous	500
Banners & Certificates	1500
Total	Rs 33,750

Average amount per camper per day=Rs 62/-each

16. Any follow of work arranged for the project : Watering and care taken of the plants will be done in the College campus during Regular camping Programmes.

17. Has the programme has been broad casted in AIR or has been flashed in any newspaper? Social media cell of Utkal University

18. Any suggestion for improvement of the camp : The allowance per camper should be increased

Principal

Govindpur Degree College

Govindpur College

Programme officer

Dr

Date: 27/12/2024

Memo No.....

Copy to Programme Co-ordinator, NSS Bureau Utkal University, Vanivihar, Bhubaneswar-751004

Copy to Head of office, NSS Regional Center, Govt of India 754/1 Jayadev vihar, Bhubaneswar-754013

Copy to SLO-cum-Dy Secretary to Govt, Deptt. Of Higher Education, Odisha,

Odisha Secretariate, Bhubaneswar-754001

From

The Programme Officer,
Govindpur Degree College,
Govindpur, Cuttack.

To

The Programme Coordinator
Utkal University, Vanivihar
Bhubaneswar.

Sub: Submission of Reports for the year 2022-23.

Esteemed Sir,

Please find enclosed herewith all reports for the Year 2022-23 for your kind information & necessary action.

Thanking You,

Yours Faithfully,



Principal,

Govindpur College,

Govindpur, Cuttack.

GOVINDPUR COLLEGE

GOVINDPUR, CUTTACK-754003

31/7/23

Encl: 1. Annual Report for the Year 2022-23

2. Accounts Statement for the year 2022-23

3. Utilization Certificate 2022-23.

4. Works Statement for the year 2022-23

Pramod Kumar Mishra
Bilcham Ky muduli
PO, NSS
Govindpur Degree College
Cuttack

ANNUAL REPORT FOR THE SESSION 2022-23

(To be submitted by 15th April)

1. Name of the College: GOVINDPUR(DEGREE) COLLEGE
Address: DEVIVIHAR,GOVINDPUR, CUTTACK
2. Name of the Principal: Dr. GAGAN BIHARI BEURA
Category of unit (Male/Female/Mix) 1.MALE & 1.Mix
3. Name of the Programme Office:1.PRATAP RANJAN MOHAPATRA
2. BIKRAM KUMAR MUDULI
4. Whether P.O is trained or not: TRAINED
5. No. of Volunteers enrolled: 100
6. No. of Volunteers participated and completed for 240 hours of Social Service(List enclosed)
7. No. of Orientation classes to Volunteers organized 04
8. Details of Regular activities
(Day-wise Regular activities to be attached in a separate sheet)
9. Date of submission of special camp report:
10. Date of submission of Regular activity report:
11. Date of submission of NSS advisory committee meeting report:
12. Any participation of Programme Officer and Volunteers in State/National level programme(mention details)
13. Unspent balance of last year:RegularRs. 795.60 Special Camp Rs.Nil
14. Grants received: (a) Regular:-Rs. 25800/-
(b)Special:-Nil
(c)Any other income source:- Intrest Rs./-Nil
15. Total grant received (13+14) Rs.26595.60/-
16. Expenditure incurred: on Regular Activities Rs. 25800/-
Special Camp Rs Nil
17. Unspent balance as on 31st March 2022 Rs.795.60 Regular Activity Rs 795.60
Special Camp Nil .
18. Utilisation Certificate
(U.C. as at Annexure _____ to be attached)
19. OPA claimed or not: Claimed

Pratap Ranjan Mohapatra
Bikram Kumar Muduli
PROGRAMME OFFICER
PO, NSS
Govindpur Degree College
Cuttack

Gagan Bihari Beura
PRINCIPAL
31/7/22
PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK, 751002

FORM OF UTILISATION CERTIFICATE FOR THE YEAR - 2022-23

4. Name of the College : GOVINDPUR (DEGREE) COLLEGE
Address: DEVIVIHAR, GOVINDPUR, CUTTACK

I herewith certify that the grant placed at my disposal/at the disposal of Utkal University in the year and the amount available for expenditure during the said year were as follows:

IV. (a) Unspent balance at the end of the year Rs. 795.60
(b) Grant received during the year Rs. 25800/-
Total Rs. 26595.60/-

V. Expenditure during the year:
(c) Out of unspent balance as in 1 (a) above Rs. Nil/-
(d) Out of the grant referred to in 1(b) above Rs. 25800/-
Total Rs. 25800/-

VI. Unspent balance at the end of the year(I-II) Rs. 795.60

5. I further certify that the expenditure Rs. 25800/- shown as expenditure in the Year 2022-23 has been expended solely on NSS Programmes under my charge within the jurisdiction of Utkal University and for no other purpose and that the sum of Rs.795.60/- shown as balance at the end of the year 2022-23 is available for expenditure and no part of its has been diverted to other purpose.

6. I further certify that a list of works on which the expenditure of Rs.25800/- has been incurred and the amount spent on each has been prepared and is maintained in my office.

Megha Ranjan Mohapatra
Signature of the Programme Officer

With Seal PO, NSS
Govindpur Degree College
Cuttack
Date:

[Signature]
Signature of the Principal
PRINCIPAL
GOVINDPUR COLLEGE
CUTTACK-754003
Date: 8/17/23

Notes: The certificate should be furnished in duplicate unit wise so as to reach the Programme Coordinator, NSS the Administrative Department by the 15th April of the succeeding year of expenditure.

WORK STATEMENT FOR THE YEAR 2022-23

1. Name of the College-GOVINDPUR COLLEGE

Date of submission of Enrolment list-

2. Name of the Programme Officer-PRATAP RANJAN MOHAPATRA

Date of Proceeding of Advisory Committee-

i) Date of Joining

Date of Quarterly report/Quarter ending - June-

ii) Date of training

Sept-

iii) Contact telephone Number -

Dec-

Mar

PROGRAMME DETAIL (NORMAL CAMP)

Date of Programme	No of Volunteers	Venue	Hours	Types of activities	Amount Spent	Cash Book Page No	Loan if any from college Cash Book
22.07.22	100	College Premises	4	Orietation	1800	64	Nil
29.07.22	100	College Premises	4	Campus Cleaning	1800	64	Nil
20.08.22	100	College Premises	4	Plantation	1800	65	Nil
23.08.22	100	College Premises	8	Observation of NSS Day	3600	65	Nil
25.09.22	100	College Premises	8	Fallow of action for Plantation	3600	66	Nil
04.10.22	100	Govindpur Gp	8	Cleaning of Temple Campus	3600	67	Nil
24.12.22	100	College Premises	4	Yoga Camps	1800	68	Nil

STATEMENTS OF ACCOUNTS FOR THE YEAR-2022-23 AS PER CASH BOOK.

Name of the College—GOVINDPUR COLLEGE, DEVI VIHAR, GOVINDPUR, DIST.-CUTTACK, PIN-754003

Particulars	Normal grants	Pocket allowances	Special Camp Grants	Total	Cash in hands	Cash in Pass Book	Total
1. Opening balance				795.60	NIL	795.60	795.60
2. Grants received during the financial year as per cash Book(Give Cheque No. and Date)	25800/- NEFT-Dtd 04.04.19 Rs 25800/-	7200	nil	33000/-			33795.60/-
3. Received from other Source, if any during the year(Write the source)				NIL			
4. Bank Interest				NIL/-			NIL/-
5. Total Grant available				33795.60/-			33795.60/-
6. Expenditure during the year as per Cash Book only				25800/-			25800/-
7. Closing Balance				795.60	NIL	795.60	795.60

*Prepared for in Mahaprasad
Biswas my individual!*

Signature of the Program Officer

Govindpur Degree College
Cuttack

Signature of the Principal

PRINCIPAL
GOVINDPUR COLLEGE
CUTTACK

21/12/23



GOVINDPUR COLLEGE
DEVI VIHAR, GOVINDPUR, CUTTACK
ODISHA, INDIA, PIN- 754003

Ph : 0671-2854413 (OFF)
0671-2854500 (FAX)
Cell : 09437273166, 09439282622
09438140811, 09437127024
Website : www.govindpurcollege.org
E-mail: govindpurcollege@gmail.com

3.4.3: Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.





